

Why join **PCS?**

.....→ To safeguard
your job.

...→ To protect your
pay and pension.

.....→ For legal advice.

→ For representation
at work.

pcs.org.uk/join



Public and Commercial Services Union | pcs.org.uk

FAO: Michael Wallace.

PCS will not usually provide personal assistance in respect of any matter arising before an application for membership. Legal support is offered at the discretion of the union.

Please fill in the whole form in block capitals and return it to:

Mick Daniels, Room C112R, Warbreck House, Warbreck Hill Road, Blackpool, Lancashire FY2 0YE

PERSONAL DETAILS (We cannot process this form without your National Insurance Number)

National Insurance no.

Title Forename(s)

Surname

Date of birth Payroll number (if known)

BALLOT ADDRESS (Your preferred address for ballot papers, Direct Debit purposes, and communications)

Home ☐ Work ☐

Please remember, if choosing your work address your employer is entitled to open and read your mail

HOME ADDRESS

Post code

TELEPHONE NUMBERS

Mobile Home Work

EMAIL DETAILS

Personal

Work

MEMBERSHIP DETAILS AND EQUALITY MONITORING Please help us improve our records by ticking the appropriate boxes

Which of the following categories describes your ethnicity?

- | | | | |
|--|--|---|---------------------------------------|
| <input type="checkbox"/> Asian: Bangladeshi | <input type="checkbox"/> Asian: Indian | <input type="checkbox"/> Asian: Pakistani | <input type="checkbox"/> Asian: other |
| <input type="checkbox"/> Black African | <input type="checkbox"/> Black Caribbean | <input type="checkbox"/> Black: other | <input type="checkbox"/> Chinese |
| <input type="checkbox"/> Mixed ethnic background | <input type="checkbox"/> White | | |

Please indicate your sexuality and gender identity:

- ☐ Heterosexual ☐ Gay/Lesbian ☐ Bisexual ☐ Asexual

Are you Male Female Do you identify as a transgender person? ☐ Yes

Do you consider yourself to be a disabled person? ☐ Yes ☐ No

NOMINEE FOR FREE DEATH BENEFIT (More information can be found at pcs.org.uk)

Please provide details of the person you wish PCS to pay your death benefit to

Title Forename(s)

Surname

Relationship of nominee to you

Address

Post code

EMPLOYMENT DETAILS

Employer and workplace details including building name (room number where appropriate) and postcode must be provided. It will not be possible to process your membership application without this information.

Name of employer Grade

Work address

Post code

CONTRACT TYPE Please tick all that apply

- ☐ Full-time ☐ Part-time (under 25 hours) ☐ Permanent
- ☐ Fixed-term contract/casual contract ☐ Seasonal worker ☐ Apprentice

For branch use only Branch code **047139**

Workplace code

Date received

SALARY LEVEL PLEASE TICK THE APPROPRIATE BOX WHICH REFLECTS YOUR ACTUAL BASIC PAY

The table below shows the monthly subs rate that we will apply, as of February 2016 depending on your actual gross annual salary. Subs rates are reviewed annually. **If you do not select a band we will assume that you are earning over £26,000.**

Level	Salary	Monthly rate
<input type="checkbox"/> A	£26,001+	£13.58
<input type="checkbox"/> B	£24,001 – £26,000	£12.89
<input type="checkbox"/> C	£22,001 – £24,000	£11.86
<input type="checkbox"/> D	£20,001 – £22,000	£10.84
<input type="checkbox"/> E	£18,001 – £20,000	£9.80
<input type="checkbox"/> F	£16,001 – £18,000	£8.78

Level	Salary	Monthly rate
<input type="checkbox"/> G	£14,001 – £16,000	£7.76
<input type="checkbox"/> H	£12,001 – £14,000	£6.74
<input type="checkbox"/> I	£10,001 – £12,000	£5.72
<input type="checkbox"/> J	£8,001 – £10,000	£4.70
<input type="checkbox"/> K	£6,001 – £8,000	£3.68
<input type="checkbox"/> L	£4,001 – £6,000	£2.66

DATA PROTECTION

PCS is a data controller and processes information (data) which you give us on this application form and subsequently. Your information is used for the effective operation of the trade union and to provide you with the right to vote and to receive union goods, benefits and services. PCS does not share your information with any other data controllers, but may contract approved data processors to deliver goods, benefits and services to union members. We may share your information with organisations with which we work in partnership. We or they may contact you by mail, telephone, short message service, fax or email, to let you know about goods, services or promotions that

may interest you. You have a right to ask for a copy of your information (for which we charge a small fee) and to correct any inaccuracies. To make sure we maintain our standards of service, we may monitor or record communications. You understand that by making this application for membership you consent to PCS's processing of data supplied by you, including sensitive personal data, for the purposes stated above. If you do not wish to receive any correspondence other than official PCS communications please tick the relevant boxes. **By post** ☐ **by email** ☐ **by phone** ☐

PREVIOUS UNION MEMBERSHIP

Are you/have you been a member of any other trade union(s) within the last two years? ☐ Yes ☐ No

If 'YES' please state the name of your most recent and the date you left (if applicable):

DECLARATION

By completion of this form I agree to join PCS for the purposes of collective bargaining and where applicable, I agree to pay the political fund subscription. I declare that I will observe the terms of its rules and constitution.

Signature

Date

**Public and Commercial
Services Union**

**Instruction to your bank or
building society to pay by Direct Debit**



Please fill in the whole form using a ball point pen and return both parts to your local representative or:

Membership, PCS, Freepost — BFH1003, 160 Falcon Road, London SW11 2BR.

Name and full postal address of your bank or building society

To: the Manager	Bank/building society
Address	
Postcode	

Service user number

9	7	1	5	7	5
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Reference (PCS use only)

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Instruction to your bank or building society

Please pay PCS Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with PCS and, if so, details will be passed electronically to my bank/building society.

Signature
Date

Name/s of account holder/s

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Bank/building society sort code

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Account number

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Banks and building societies may not accept Direct Debit Instructions for some types of account. This guarantee should be **detached and retained** by the payer

The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit the Public and Commercial Services Union (PCS) will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request PCS to collect a payment, confirmation of the amount and date will be given to you at the time of the request.

- If an error is made in the payment of your Direct Debit, by PCS or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when PCS asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.



Join PCS for protection at work

PCS has a proud history as a successful campaigning union

- Winning equal pay for agency workers
- Stopping privatisation in the Land Registry
- Campaigning for tax justice and making fair tax a national issue
- Fending-off plans to offshore IT jobs in Hewlett Packard from Sheffield to Bangalore
- Winning over £1 million for fixed term staff made redundant by the DWP
- Seeing off attempts to privatise security jobs in the Palaces of Westminster
- Securing hundreds of new jobs in the Passport Agency.

PCS represents a quarter of a million members working in the civil service and in private sector employers delivering government services. PCS has 8,000 local representatives who represent our members' interest in the workplace. Local representatives are supported by senior elected officers and full time union officials across the country.

The more members we have, the greater our ability to protect and advance the working conditions of all our members.

Many ways to get involved

PCS is an open and democratic organisation led by its members. Key policies are voted on at our annual conferences by elected reps. PCS equality networks ensure that our union speaks for our entire membership. As a PCS member there are plenty of ways to get involved in your union, from becoming a workplace or branch rep to community campaigning to lobbying your MP.

Join PCS. Get involved. pcs.org.uk/campaigns

Your voices

"I wanted to be part of something that would make a difference to ordinary people like me." **Sarah**

"I've joined PCS so I can support others and for my own protection when I need it. Together we're stronger!" **Iain**

How to join PCS

- **Online:** Log on to pcs.org.uk/join and fill in your details
- **Phone:** Call free on 0800 3 17 464 (or 0207 801 2670 from a mobile) and talk to our membership team
- **In writing:** Fill in the form overleaf and hand it back to your union rep at work or direct to PCS at: Membership, PCS, FREEPOST – BFH1003, 160 Falcon Road, London SW11 2BR.

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