

BB/27/16

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Political Campaigns & Equality Department

TO: BRANCH SECRETARIES

FROM: MARK SERWOTKA

DATE: 12 APRIL 2016

FAO: ALL WOMEN MEMBERS

SUBJECT: PCS WOMEN'S SEMINAR: 25-26 JUNE 2016 in BIRMINGHAM

The PCS Women's Seminar will be held at the Novotel hotel in Birmingham on the 25-26 June 2016.

The theme will be "Hear our Voice".

Registration will open at 12 noon on Saturday 25 June, with the seminar starting at 1.30 pm. The seminar will finish no later than 1.00 pm on Sunday 26 June.

The seminar will seek to encourage greater participation from women members and will integrate PCS campaigning and organising priorities with the particular challenges faced by PCS women members.

A variety of speakers, workshops and discussion group sessions will be spread across the weekend.

The seminar is aimed at women members who are newly active or who would like to become more active in PCS. Applications are positively welcomed from black, lesbian, bisexual, transgender and disabled women members who are often under-represented at union events.

PCS fully appreciates there may be special sensitivities linked to disability and LGBT issues, and all applications will be treated confidentially.

PCS will meet the costs of accommodation, meals, and reasonable travel, including those for carers. Access requirements will be met as far as possible.

Childcare facilities will be provided for children between the ages of 6 months and 14 years, however places are limited.

Delegates are encouraged to make alternative arrangements where possible and PCS will cover the costs of reasonable childcare claims on production of a receipt from a registered carer.

NB: A hot lunch will be available to delegates on arrival from 12 Noon.

Members can nominate themselves and an application form is attached. Further copies are available on the PCS website www.pcs.org.uk under the news and events section or by contacting the Equality Department on 020 7801 2683. Alternatively you can email requests for application forms to equality@pcs.org.uk.

Applicants must submit a supporting statement detailing why they wish to attend as this information forms part of the selection criteria.

Please also note all successful applicants are required to attend for the entire duration of the seminar.

The closing date for receipt of applications is **12 noon on Friday 13 May 2016**.

Please note that all seminar correspondence will be sent by email to the email address included on the application form unless you notify us otherwise.

Please bring this briefing to the attention of women members in your branch. Alternative formats are available.

If you have any questions, please do not hesitate to contact the Equality Department on 020 7801 2683. Alternatively you can email at equality@pcs.org.uk.

**Mark Serwotka
General Secretary**